



SCHOOL BYTES PARENT PORTAL

Dear parents/carers,

Our school now uses School Bytes to help manage student absences that can be accessed via the parent portal. The School Bytes parent portal enables you to view all of your children in one portal and provide a response for any student absences that have been recorded by the school. The parent portal also allows parents/carers to provide details of a planned absence if the absence details are known in advance for example, a scheduled medical appointment.

Once your portal has been activated, you can also use it to give consent for events, process online payments and view the school calendar.

To set up your parent portal:

1. Open the parent portal link – <https://portal.schoolbytes.education/auth/login>
2. Select the create a new account link.
3. Enter your first name as it appears on your student's profile at the school.
4. Enter your last name as it appears on your student's profile at the school.
5. Enter the email address that you use for school communication.
6. Enter a password.
7. Confirm the password.
8. Select create account.

An email will be sent to the email address nominated so that you can verify your access to the email address.

Once you have created your account, log in to the School Bytes parent portal.

School Bytes Parent Portal Dashboard

The screenshot shows the School Bytes Parent Portal Dashboard. At the top is a navigation bar with tabs: Dashboard, Payments, Activities, Documents, Forms, Attendance, and Calendar. Below the navigation bar, there are several sections: 'Welcome' with a 'User guides' link, 'School news' (0 posts), 'PAYMENTS – Statement of account' (View statement and available credit. Consent must be given in Activities before making payment for an activity.), 'FORMS' (View forms listed by category, pending action and responses.), 'CALENDAR' (View excursions, parent meetings and other events happening.), 'Statement of Account', 'Payment History', 'Activities', and 'Calendar'. At the bottom, there is a 'Calendar events' section showing 'Term 3, Week 1' with '13 events' and a specific event: 'CAPA Drama Excursion' on 'Thu Jul 20' from 'Quakers Hill Public School'.

ACTIVITIES - Consent and pay
View upcoming activities for your students and provide consent to attend. Click on the name of any activity to view further information.

ATTENDANCE
View and respond to unexplained absences and create planned absences. All attendance data can be viewed in the student's attendance heat map.

USER GUIDES
Contains instructional guides for parents/carers.

PAYMENTS – Statement of account
View statement and available credit. Consent must be given in *Activities* before making payment for an activity.

FORMS
View forms listed by category, pending action and responses.

CALENDAR
View excursions, parent meetings and other events happening.

Bert Lo Campo
Principal

Rosannagh Ryan
Deputy Principal