



Quakers Hill Public School Bring Your Own Device Policy (B.Y.O.D.)

Rationale

In an ever changing world, it is imperative that schools work to foster and develop a positive approach towards life-long learning within their students. The jobs that we are currently preparing our students to fill have not been created yet, and so the skills which we instil in them must be adaptive and flexible.

At Quakers Hill Public School, we strive for **innovation**, **excellence** and **success**. Our innovative use of technology in the classroom has been a feature of our school for a number of years. This has been a major contributing factor in our students achieving success across the curriculum. But in our pursuit of excellence, we are seeking to expand our exemplary school programs even further.

The Melbourne Declaration on the Educational Goals for Young Australians (2008) states that “Successful learners are creative and productive users of technology, especially ICT, as a foundation for success in *all* learning areas”.

References to the importance of integrating and embedding ICT in educational practice are ubiquitous throughout Departmental policies and documents. However, while the educational advantages to the effective incorporation of technology in the classroom are obvious, so too are the opportunities to personalise learning both within and outside of school.

As stated in the Department of Education and community’s B.Y.O.D. policy, *‘schools are in a position to harness students’ connection to their own personal mobile devices for the purpose of developing 21st century learning skills and for fostering digital literacy, fluency and citizenship in a safe environment.*

Implementation

Acceptable Devices

Quakers Hill Public School is a multi-platform school. We believe it is important to teach our children to be proficient in all forms of technology in order to be adaptable to future technological advances. The Board of Studies, Teaching and Educational Standards states that educational practices underpinning the responsible use of ICT include the “respect for and appreciation of the transferability of the knowledge, understanding and skills from one ICT environment to another”, which serves to validate our standpoint.

The school primarily provides learning opportunities utilising iPads, Microsoft Surface and Android devices. For the B.Y.O.D. program, we would prefer that students bring either iPads or Microsoft Surface devices for compatibility purposes. However, devices from other manufacturers *may* be permitted after checking their compatibility with your classroom teacher.



As a reference, the department's Wi-Fi network operates on the 802.11m 5Ghz standard. Any devices that do not support this standard will not be able to connect. Devices are required to have a minimum specification of 16 GB storage and 2 GB RAM to process and store data

effectively. It is preferred that devices have a camera and microphone to provide the capability to engage in all activities. Parents/carers should also be mindful of the weight of the device as students will need to transport devices to and from school.

Laptops are not recommended. Gaming based devices such as Nintendo DS, Playstation Portable and Mp3 Players are not permitted.

Leasing

Quakers Hill Public School has established a working relationship with *Learning With Technologies*, who provide leasing and purchasing options to our school community. A list of acceptable devices has been placed on an online storefront at quakershillps.orderportal.com.au. Please note: Any purchasing/leasing arrangement that you make is between you and *Learning With Technologies* and in no way involves Quakers Hill Public School. All questions relating to the leasing program should be directed to the company who can be contacted through the above link. Please note: Quakers Hill PS receives no financial benefit from any purchases or leases negotiated with Learning With Technologies.

Registration of Devices

Prior to bringing a personal device to school, students and their parents/caregivers need to read, sign and abide by the '*B.Y.O.D. Policy*' and return it to their class teacher. Permission, if granted will be for the current school year only. Consequences for breach of the agreement will be determined by the principal and may include banning a student from bringing their device to school.

Apps

At the beginning of each school year, students who have registered as B.Y.O.D. users through the return of a signed student agreement will be provided with a list of apps that will be used in class for that year. Where possible, classes will utilise free apps and web based resources. Apps will need to be downloaded, and purchased where necessary, before bringing the device to school. In situations where a device does not have the app required for a class activity, students will not be permitted to use their personal device and will be provided with a school based device which they may need to share with their peers.

Insurance

Insurance is the responsibility of parents/caregivers, and it is highly recommended that they do so.

Monitoring, evaluation and review

This policy will be implemented on a trial basis throughout 2016. In term 4 of 2016, the program and this policy will be subject to a review involving all key educational stakeholders.



Quakers Hill Public School Bring Your Own Device Policy (B.Y.O.D.)

Acceptable Usage (The Role of Parents/Students)

- Students must comply with departmental and school policies concerning the use of devices at school while connected to the department's Wi-Fi network.
- Internet access should only be through the school's wireless network which will be provided to students free of charge.
- The use of devices to make phone calls, send texts or use social media is unacceptable.
- Taking photos, video or recording voice of any individual or group is not allowed without the express permission of all of the individuals being recorded and after permission from the teacher.
- Digital devices are to be left in the classroom during recess and lunch.
- Students are responsible for bringing their devices to school fully charged and clearly labelled for identification. The school is not responsible for providing facilities for students to charge their devices.
- Students and their parents/caregivers are solely responsible for the care and maintenance of their devices. This includes ensuring the device has current antivirus software and securing and protecting their device in school, and while travelling to and from school through the use of protective cases and exercising common sense when storing the device.
- At no stage will the school be liable for any damages or losses and parents and students must take full responsibility for devices at all times.
- Students should ensure they are comfortable using their device during the school day, particularly in relation to screen size, sturdy keyboard, etc.
- Students are responsible for backing-up their own data and should ensure this is done regularly.
- Students must only use their device when and as instructed by their teacher.
- Students agree to only listen to, or access, school appropriate content on their devices while at school.
- Students must not copy or transmit any material that is protected by copyright without prior permission from the copyright owner.
- Students must not create, transmit, retransmit or participate in the circulation of content that attempts to undermine, hack or bypass any hardware and software security mechanisms that have been implemented by the Department of Education or Quakers Hill Public School.
- Students must not use the department's network services to seek out, access, store or send any material that is of an offensive, threatening or abusive nature.
- Where the school has reasonable grounds to suspect that a device contains data which breaches the B.Y.O.D. Student Agreement, the principal may confiscate the device for the purpose of confirming the existence of the material.

Please be advised that activity on the internet is recorded and these records may be used in investigations, court proceedings or for other legal reasons.

Quakers Hill Public School has established a working relationship with LWT, who provide leasing and purchasing options to our school community. The leasing agreements are between LWT and their customers. Quakers Hill Public School is not a party in any of these agreements. A list of acceptable devices has been placed on an online storefront at quakershillps.orderportal.com.au.



BRING YOUR OWN DEVICE (B.Y.O.D.) STUDENT AGREEMENT

Students must read and sign the B.Y.O.D. Student Agreement in the company of a parent or caregiver unless otherwise directed by the principal.

I agree that I will abide by the school's BYOD policy and that:

- I will use the department's Wi-Fi network for learning.
- I will use my device during school activities at the direction of the teacher.
- I will not attach any school-owned equipment to my mobile device without the permission of the school.
- I will use my own portal/internet log-in details and will never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will not use my own device to knowingly search for, link to, access or send anything that is offensive, threatening, abusive, defamatory or considered to be bullying.
- I will report inappropriate behaviour and inappropriate material to my teacher.
- I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage to, or theft of my device.
- I understand and have read the limitations of the manufacturer's warranty on my device, both in duration and in coverage.
- I have read the B.Y.O.D. Parent/Student Responsibilities document and agree to comply with the requirements.

Date: ___/___/___

Student name

in the presence of:

Parent/caregiver name

Student signature

Parent/caregiver signature